

**NORFOLK COUNTY AMATEUR SWIMMING ASSOCIATION**  
**MINUTES OF THE ANNUAL GENERAL MEETING**  
**HELD ON SUNDAY 28 NOVEMBER 2010 AT HEWETT SCHOOL, NORWICH**

**PRESENT**

**OFFICERS:** Mrs J Andrews (President), M Watkins (Chairman & Secretary), K Belton (Treasurer), A Smith (Asst. Secretary), A Lelean (President Elect)

**PAST PRESIDENTS:** R Barrett (Championships), Mrs B Belson, R Belson, D England, C Galer, J Peggall (Facilities), K Rumsey (Development)

**OTHER ATTENDEES:** Mrs D Applegate (Great Yarmouth), Mrs J Blackwell (Norwich Swan), Ms O Jennison (Loddon White Dolphins), P Kendall (Open Water), Mrs S Lelean (Masters), J Macdonald (City of Norwich), Ms P Stone (Loddon White Dolphins), Mrs M Tallowin (Synchro)

**1. APOLOGIES:** B Banham (Disability Swimming), Mrs D Barrett (Trophies), Miss K Bull (Competitions), R Fletcher (Past President), S Murray (East Region Rep), R Proctor (Past President), Mrs P Randall (Lynn Adult), Miss K Starling (Past President), A Sword (Solicitor), J Toll (County Junior League), Mrs D Webster (Great Yarmouth)

**2. MINUTES OF 2009 AGM**

It was proposed by Kevin Rumsey, seconded by Paul Kendall and agreed unanimously that the minutes be accepted as a true record.

**3. ANNUAL REPORTS**

**President** The President said that she had had a wonderful year representing Norfolk and had managed to attend events for all active disciplines except disability swimming. She spoke about the various events where she had met swimmers and coaches and presented trophies. She thanked all those who had supported her and the County over the past year and wished her successor luck over the next year.

**Hon. Secretary** During the year there had been four Executive meetings, which seems to be the right number.

**Facilities** There had been little activity and, with the present financial constraints, unlikely to be any new facilities soon.

**Competitions/Team Manager** Norfolk had finished in 2nd place in the Three Counties Gala at Thetford in December 2009. At the East Region Inter Counties Championships held at Ipswich in July, Norfolk had finished in 5th place. The County had finished in 13th place in the Division 2 gala at the Inter Counties Championships in Sheffield in October.

**Championship Secretary** In the County Championships & Age Groups, Suffolk had again joined Norfolk at the UEA Sportspark for the 800m and 1500m events. All the County Championship galas at Thetford had run smoothly. The County Relay Gala had been well supported and had been attended by several Past Presidents. The County Challenge galas at Dereham had been well run. Thanks to all those who had helped at all these events.

**Records & County Colours** It was suggested that these two roles should be amalgamated, and this was agreed. Six individual records were claimed and 36 swimmers were awarded flashes for first-time swims during the year.

**Norfolk Junior League** UEA City of Norwich SC 'B' had won the Copeman Cup and West Norfolk SC had won the Christine Clark Cup. 11 clubs had participated including, for the first time, Little Fish SC. A vote of thanks was given to John Toll who is standing down having organised the league for many years.

**Masters Swimming** The Norfolk Masters Championships & Open Meet had taken place at the UEA in May and had been very successful. There had been several successful swims by Norfolk masters at various open events at home and abroad during the year. Norfolk had finished in 4th place in the East Region heat of the ASA National Masters & Seniors Inter Counties Competition at Newmarket in November. Norfolk stands in 15th place out of 29 counties nationally.

**Synchronised Swimming** There is still only one synchro club in Norfolk (and none in Suffolk). The number of synchro swimmers remains high and they have participated in several competitions with some success.

**Water Polo** Norfolk entered the East Region Men's Championships in Watford but failed to reach the semi-final stage.

**Open Water** For the past four years East Region has run a successful open water championship at Whitlingham Broad. Medals are awarded by the county to the top Norfolk swimmers and 36 had participated this year. Adam Lelean was singled out for special praise particularly for his performance (3rd overall and 1st in his age group) in the Southend-on-Sea Great Pier Swim. More officials and helpers from Norfolk are needed to run the Whitlingham Broad event.

**Disabled Liaison** Having taken over the role in the middle of the year, Ben Banham had met disability swimmers in several clubs and attended regional meetings about disability swimming.

**County Handbook & County Website** 65 handbooks were produced and distributed to clubs. The web-site has been upgraded so that the results of county galas are now displayed promptly. It was suggested and accepted that the roles of handbook secretary and website manager should be separated in future.

**Officials Liaison** Thanks to all those officials who had worked at County galas this year (though the Masters gala had been poorly supported). It will get more difficult to find sufficient officials for county championship (and other licensed level 1 & 2) galas in future as all officials must be licensed and be a minimum of Judge Level 1 from September 2011.

**Officials Examinations** One candidate (Stewart Murray) passed the Referee exam at the end of 2009. A Starter course took place at Wymondham in June: seven candidates from this and previous courses passed their final assessments. A Judge Level 2 course took place in Great Yarmouth. Eighteen candidates from this and previous courses passed their final assessments. Two Judge Level 1 courses took place in Dereham and Downham Market and seventeen candidates from these and previous courses passed their final assessments. Nineteen swimmers attended the Young Timekeeper courses. Thanks to Chris Galer, Keith Belton and Stewart Murray who assisted with the workshops and practical assessments.

**Development** No Swimming Action Group meetings have taken place recently and Norfolk's County Swimming Co-ordinator (Danielle De Cruz), appointed by the ASA at the beginning of the year, has already been made redundant due to the Government's financial 'cuts'. Active Norfolk still holds funds destined for swimming development and these funds need to be 'ring fenced'.

**Child Protection & Welfare** The ASA has issued additional guidance to clubs about good practice on the use of social networking sites and safeguarding children with disability in swimming, and giving an update on ISA and CRB checks.

**Education** Many ASA/IOS courses have been run in Norfolk during the year. Active Norfolk continues to deliver a comprehensive generic club and coach development programme.

**East Region** Congratulations to John Toll on his appointment as East Region President, and to Pat Hollis, Chris Galer and Tony Smith on receiving regional awards at the recent East Region Annual Council. It has been said that the region is the poorest at getting swimmers through the doors of swimming pools so a key target is to increase public participation in swimming – one suggestion was the promotion of 'open days' during quiet times at pools.

**Emergency** No meetings of the committee were needed in 2010.

**Trophies, Gala Helpers & Stock** Thanks were given to those who had helped with the distribution of trophies and in other roles at a variety of events. County 'hoodies', introduced last year, continue to be popular.

**Press & PR** Some articles and photos about county swimming were published by the local press but, disappointingly, several other articles were not published. Thanks were expressed to Warwick Thompson (who is taking a rest from swimming) for his work in this role and as the announcer at county galas.

**Membership** Aylsham Vikings SC changed its name to North Norfolk Vikings SC. Breckland Water Polo Club changed its name to Norwich & Thetford Water Polo Club.

The Chairman thanked the officers for the preparation of their reports. The adoption of the reports was proposed by Chris Galer, seconded by Paul Kendall, and accepted unanimously by those present.

#### **4. BALANCE SHEET**

The Hon. Treasurer reported a healthy situation at the end of the financial year with figures very similar to those in 2009. Income for the year totalled £36,825.93 against expenditure of 29,706.94. After taking into account stock purchases and sales, the Balance Sheet showed a surplus of £7118.99. Current assets, including stock, had increased to £36,549.81. The Treasurer thanked the auditors for their work at the end of the year.

The adoption of the accounts was proposed by John Peggall, seconded by Adam Lelean, and agreed unanimously.

It was suggested that, as a non-profit making organisation, we should not hold such high reserves but that, following the Government's cutbacks, we should seek to spend more on development initiatives.

#### **5. AFFILIATION FEES**

The Hon. Treasurer said that it was proposed to keep the affiliation fee at £1.30 per member. This proposal was agreed unanimously. Forms for 2010 affiliation fees would be going out to clubs immediately after this meeting.

## **6. DECLARATION OF PRESIDENT FOR 2011**

Adam Lelean of Diss Otters SC was welcomed as the new County President. He thanked Julie Andrews for her work during the past year and presented her with a Past Presidents' badge.

## **7. ELECTION OF OFFICERS**

President Elect	Stewart Murray
Hon. Chairman	Kevin Rumsey (elected for a three-year term)
Hon. Secretary	Jane Blackwell
Hon. Asst. Secretary	A Smith
Hon. Treasurer	K Belton
Hon. Auditors (2)	G Clark & A Smith
Hon. Solicitor	A Sword
Hon. Medical Officer	Dr Martin Roberts

These appointments were proposed by Julie Andrews, seconded by Sally Lelean, and approved unanimously.

## **9. ELECTION OF SUB COMMITTEE SECRETARIES**

Competitions	Secretary	G Jarvis
Masters	Secretary	Mrs S Lelean
Synchro Swimming	Secretary	Mrs M Tallowin
Water Polo	Secretary	K Hall
Finance	Secretary	A Smith
County Handbook (and Website)	Secretary	A Lelean
Norfolk Junior League	Secretary	Mrs E Bowen
Facilities	Secretary	J Peggall
Education	Secretary	Mrs J Baker
Emergency	Secretary	C Galer
Development	Secretary	(Vacant)
Diving (inactive)		

These appointments were proposed by Keith Belton, seconded by James Macdonald, and approved unanimously.

## **10. ELECTION OF OTHER OFFICIALS AND COUNTY REPRESENTATIVES**

Trophies	Mrs D Barrett
Records & County Colours	R Barrett
Officials Liaison	G Garner
Officials Examinations	A Smith
Child Protection & Welfare	Mrs J Baker
East Region	S Murray
Championship Secretary	R Barrett
Gala Helper Liaison	Mrs D Barrett
Team Manager	G Jarvis
Team Chaperone	Mrs J Snell
Press & PR	(Vacant)
Disabled Liaison	B Banham
County Coach	S Park
County Membership Officer	K Belton
Open Water	P Kendall
Lifesaving (inactive)	

These appointments were proposed by Julie Andrews, seconded by John Peggall, and approved unanimously.

The posts that remained unfilled will be referred to the incoming Executive Committee at its' December meeting.

## **CLOSING REMARKS**

Executive Committee meetings during the coming year will take place on Tuesday 7 December, Wednesday 2 March, Tuesday 7 June, and Wednesday 7 September.

The AGM for 2011 is due to be held on Sunday 27 November.

The Chairman then closed the meeting.