

NORFOLK COUNTY AMATEUR SWIMMING ASSOCIATION
MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON SUNDAY 27 NOVEMBER 2011 AT HEWETT SCHOOL, NORWICH

PRESENT

OFFICERS: A Lelean (President), K Rumsey (Chairman), Mrs J Blackwell (Secretary), K Belton (Treasurer), A Smith (Asst. Secretary), S Murray (President Elect)

PAST PRESIDENTS: Mrs J Andrews, Mrs D Barrett (Trophies), R Barrett (Championships), R Belson, R Caton, C Galer (Emergency), Mrs A B McKenzie, I McKenzie, J Peggall (Facilities), Miss K Starling (Norwich Disabled)

OTHER ATTENDEES: Mrs N Ansell (Little Fish), B Banham (Disability Swimming), P Kendall (Open Water), Mrs S Lelean (Masters), J Macdonald (Development), Mrs M Tallowin (Synchro)

1. APOLOGIES M Bateman (UEA City of Norwich), Mrs B Belson (Past President), G Clark (Auditor), D England (Past President), Mrs E Fox (UEA City of Norwich), G Jarvis (Competitions), Mrs O Jennison (Loddon White Dolphin), T Ketland (Little Fish), Mrs A Martin (EAST & Kingfishers), Mrs P Randall (Lynn Adult), Mrs G Skipper (Norwich Disabled), John Toll (Past President), Mrs D Webster (Great Yarmouth), B Whitbourn (Dereham Otters)

2. MINUTES OF 2010 AGM

It was proposed by C Galer, seconded by K Belton and agreed unanimously that the minutes be accepted as a true record.

3. ANNUAL REPORTS

President The President said that he had taken on the role with a certain amount of trepidation but had found it enjoyable. He mentioned a wide variety of events that he had been able to attend.

Hon. Secretary The Secretary said that her first year, with no proper handover, had had a series of teething problems particularly in having to reconstruct lists of email addresses for the various distributions of minutes, agendas, etc. Hopefully all the lists have now been sorted out (but, if not, please let her know).

Facilities No new pool facilities are proceeding in Norfolk. Links with the ASA on matters regarding facilities seem to have become non-existent.

Competitions/Team Manager Norfolk finished in 2nd place in the Three Counties Gala at Ipswich in December 2010. At the East Region Inter Counties Championships held at Peterborough in July, Norfolk had finished in 5th place. The County had finished in 8th place in the Division 2 gala at the Inter Counties Championships in Sheffield in October: this was its best result for a number of years.

Championship Secretary In the County Championships & Age Groups, Suffolk had again joined Norfolk at the UEA Sportspark for the 800m and 1500m events.

All the County Championship galas at Thetford had run smoothly. Discussions have taken place with clubs about some changes to the format for the 2012 galas.

The County Relay Gala had been well supported and had been attended by several enthusiastic Past Presidents.

The County Challenge galas at Dereham had attracted an increase in the number of entries and had been well run.

Thanks to all those who had helped at all these events and, of course, a special thank you to the swimmers.

Records & County Colours Only four individual records were claimed. In addition, there were three relay records.

Trophies, Gala Helpers & Stock Thanks to members of the Thetford and Dereham clubs for helping to sort out trophies and to all poolside helpers generally. Awards were provided at all county galas including masters and open water, and for BAGCATS. County 'hoodies' are still proving popular amongst the stock range though few Norfolk T-shirts sell as many galas now provide shirts supplied by the sponsors.

Norfolk Junior League Norwich Swan 'A' had won the Copeman Cup. Thetford Dolphins had won the Christine Clark Cup. Only 10 teams competed in 2011 with Norwich Swan the only club to enter a 'B' team.

Masters Swimming The Norfolk Masters Championships & Open Meet had taken place at the UEA in May and had been very successful. Former Norfolk coach and swimmer, Jane Asher, continues to inspire with all her World records. There had been an increase in the number of swimmers and the number of events attended with some notable successes. Norfolk had finished in 2nd place in the East Region heat of the ASA National Masters & Seniors Inter Counties Competition at Newmarket in November. Norfolk stands in 10th place out of 31 counties nationally, its best ever placing.

Synchronised Swimming There is still only one synchro club in Norfolk (and none in Suffolk) but interest in the discipline continues to increase. The club had had a busy year including a club development day as well as competitions. Several members had participated in training courses and some had attended the East Region Development Day.

Water Polo Norfolk entered the East Region Men's Senior Inter Counties Championships in Watford but failed to reach the semi-final stage.

Open Water East Region again ran a successful open water championships at Whitlingham Broad. Medals were awarded by the county to the top Norfolk swimmers (with 44 of the 393 participants coming from the county). Many thanks to all those who helped to run the event. Five Norfolk officials successfully completed a JL1 Open Water course.

Disability Swimming Much progress had been made during the year and many clubs had been visited to bring disabled swimmers in under the ASA disability swimming 'umbrella'. Swimmers from Norfolk are now, at last, competing at all levels.

County Handbook 85 handbooks were produced and distributed to clubs. Due to the fact that personal details should not be published without the permission of each individual (according to the Data Protection Act), it may not be possible to include contact details in future handbooks unless such permission is obtained.

County Website A list of county officials will be added to the web-site.

Officials Liaison Thanks to all those officials who had worked at County galas this year. For the most part galas were fully staffed though there were problems at the County Challenge Gala where the first weekend clashed with an East Region board meeting, an open water event and a masters meet, and then the second weekend required several of the referees to assess a list of officials candidates. It also remains difficult to fully staff the Masters championships. A reminder that, for county championships and other licensed level 1 & 2 galas from 1 September 2011, all officials must be licensed and must be a minimum of Judge Level 1.

Officials Examinations Four candidates (Bruce Faulkner, James Fox, Nick Hatton and Kevin Rumsey) passed the Referee exam at the end of 2010. A further candidate has sat the exam and the result is awaited. A JL2(S) starter course took place in Great Yarmouth. 4 candidates successfully completed starter courses this year. Three JL2 courses took place in Norwich, Diss and Downham Market. 11 candidates have successfully completed the JL2 course. Two JL1 courses took place in Norwich. 33 candidates successfully completed the JL1 course during the year. 4 swimmers attended Young Timekeeper courses. Thanks to Chris Galer, Keith Belton, Stewart Murray and Kevin Rumsey who assisted with the workshops and practical assessments.

Development The Development Sub Committee meetings were re-started after a three year gap following the demise of Swimming Action Groups and the scrapping of the paid Norfolk Swimming Development Officer post. The County Development Plan had been updated and progress was reported in the running of coaching, teaching and officials' courses, and a swimming development camp. The formal development of disability swimming in Norfolk has finally started to progress and support continues to be given to other disciplines. A coaches' forum was held and a well-supported Young Aquatic Volunteers Award programme has also just commenced.

Child Protection & Welfare No report.

Education. No report (though education matters now tend to be covered by the Development Sub Committee).

East Region Norfolk's John Toll completed his busy year as ASA East Region President. Stewart Murray continued to represent the county at East Region board meetings but Chris Galer has now stepped down from the Board. There has been a decline in the number of adults participating in aquatic activities, a concern of the ASA's Aquatics Officer for Norfolk & Suffolk. There had been a recent brainstorm about future swimming needs in 2013 – 2017. Swim 21 remains a major focus though, in future, clubs will get less financial support than hitherto. A 5% increase in Category 1 & 2 membership was announced.

Emergency No meetings of the committee were needed in 2011.

Press & PR No one had come forward to take on these duties and so press reports on county swimming remained disappointingly sparse.

Membership Nothing to report.

The Chairman thanked the officers for the preparation of their reports. The adoption of the reports was proposed by Kevin Rumsey, seconded by Julie Andrews, and accepted unanimously by those present.

4. BALANCE SHEET

The Hon. Treasurer had prepared the annual report. Income for the year totalled £37527.45 against expenditure of £34239.27. After taking into account stock purchases and sales, the Balance Sheet showed a surplus of £3288.18. Current assets, including stock, had increased to £ 39837.99. Sponsorship has understandably dropped but a development grant was received from the ASA towards the running of the Young Aquatic Volunteers programme. Funds were provided towards Swim 21 course development providing 25% of the cost. Apart from a budgeted increase in pool hire charges, most of the other items were similar to those in the previous year.

The Treasurer thanked the auditors for their work at the end of the year.

The adoption of the accounts was proposed by James Macdonald , seconded by Sally Lelean and agreed unanimously.

5. AFFILIATION FEES

The Hon. Treasurer said that it was proposed to keep the affiliation fee at £1.30 per member. This proposal was agreed unanimously.

Forms would be going out to clubs after this meeting for 2012 affiliation fees which must be paid to Norfolk ASA by 31 January 2012 latest.

6. DECLARATION OF PRESIDENT FOR 2012

Stewart Murray of West Norfolk SC was welcomed as the new County President. He thanked Adam Lelean for his work during the past year and presented him with a Past Presidents' badge.

7. ELECTION OF OFFICERS

President Elect	Sally Lelean
Hon. Chairman	Kevin Rumsey (elected in 2010 for a three-year term)
Hon. Secretary	Jane Blackwell
Hon. Asst. Secretary	Tony Smith
Hon. Treasurer	Keith Belton
Hon. Auditors (2)	Geoff Clark & Tony Smith
Hon. Solicitor	Tony Sword
Hon. Medical Officer	Dr Martin Roberts

These appointments were proposed by Paul Kendall, seconded by Ben Banham, and approved unanimously.

9. ELECTION OF SUB COMMITTEE SECRETARIES

Competitions	Secretary	Garry Jarvis
Masters	Secretary	Sally Lelean
Synchro Swimming	Secretary	Madeline Tallowin
Water Polo	Secretary	Kevin Hall
Finance	Secretary	Tony Smith
County Handbook and Website	Secretary	Adam Lelean
Norfolk Junior League	Secretary	Elaine Bowen
Facilities	Secretary	John Peggall
Education	Secretary	(Vacant)
Emergency	Secretary	Chris Galer
Development	Secretary	James Macdonald
Diving (inactive)		

These appointments were proposed by Keith Belton, seconded by Julie Andrews and approved unanimously.

10. ELECTION OF OTHER OFFICIALS AND COUNTY REPRESENTATIVES

Trophies	Dianne Barrett
Records & County Colours	Robin Barrett
Officials Liaison	Graham Garner
Officials Examinations	Tony Smith
Child Protection & Welfare	(Vacant)
East Region	Stewart Murray
Championship Secretary	Robin Barrett
Gala Helper Liaison	Dianne Barrett
Team Manager	Garry Jarvis
Team Chaperone	(Vacant)
Press & PR	(Vacant)
Disabled Liaison	Ben Banham
County Coach	Stewart Park
County Membership Officer	Keith Belton
Open Water	Paul Kendall
Lifesaving (inactive)	

These appointments were proposed by Adam Lelean, seconded by Roger Caton, and approved unanimously.

Those posts that remained unfilled will be referred to the incoming Executive Committee at its' December meeting.

CLOSING REMARKS

Executive Committee meetings during the coming year will take place on Tuesday 6 December, Wednesday 7 March, Tuesday 12 June, and Wednesday 5 September.

The AGM for 2012 is due to be held on Sunday 25 November.

The Chairman then closed the meeting.