

NORFOLK COUNTY A.S.A.

Minutes of Competitions Sub-Committee – Tuesday 6th November 2018 – Hewett Academy

PRESENT: K Belton (Treasurer), Mrs D Barrett (Trophies), R Barrett (Records/County Colours), C Galer (Past President), P Kendall (Open Water), S Murray (East Region Representative), D Peck (Development), A Smith (Officials Co-ordinator), Mrs T Spinner (Assistant Secretary).

1. APOLOGIES G Applin (Officials Liaison), Mrs E Bowen (County Junior League Secretary), A Crafer (North Norfolk Vikings), J Digby (County Coach), Mrs C Fasey (Thetford Dolphins), Miss L Goodswen (Harleston Stingrays), L Harvey (Championships Secretary), Mrs R Horne (North Norfolk Vikings), Mrs S Lelean (Masters), Mrs C Rose (Team Manager), K Rumsey (Chairman), C Searle (Dereham Otters), Mrs M Tallowin (Synchro), Ms S Vanderloo (West Norfolk), Mrs K Woodhouse (Norwich Swan).

2. MINUTES OF MEETING HELD ON 18th September 2018

Typos to be amended, results of Regional Intercounties and Junior Intercounties to be added and circulated.

3. MATTERS ARISING FROM PREVIOUS MEETING

Concern was expressed at the lack of attendees at the County Competitions Meeting. It was agreed that Tuesday pm may be difficult for coaches to attend and alternatives should be explored. T Spinner to canvas coaches and other attendees for alternative dates and formats for the meeting.

4. REPORT ON NATIONAL INTER-COUNTY GALA – OCTOBER 2018

There was no formal report but the results are a matter of public record.

Division 2 Results:

1st Cheshire – 461

2nd Notts – 444

3rd Derbyshire – 431

4th Shropshire – 430

5th Sussex – 423

6th Hampshire – 417

7th Herts – 408

8th Worcs – 397

9th Gloucs – 381

10th Norfolk – 378

11th Warwickshire – 376

12th Staffs – 371

13th Cumbria – 326

14th Wiltshire – 297

15th Lincolnshire – 283

16th Cornwall – 275

17th Beds – 210

General feedback was that the swimmers behaved really well and swam some excellent results. The team building activity (Bowling) went down really well and should be continued. Hotel was excellent. Minor feedback on quality of food on return to be explored/improved to try to avoid fast food outlets.

5. ARRANGEMENTS FOR COUNTY CHAMPIONSHIPS – JANUARY 2019

Arrangements for the Championships were discussed and it was again agreed that – due to the continued absence of L Harvey (recently started new post as Head Coach of Diss Otters) – there would be value in agreeing a date for a working group to convene and discuss arrangements through to January. T Spinner to contact L Harvey for dates and times. Agenda to include: Confirmation of Room for meal; Menu and numbers for catering; volunteer co-ordination; technical details and other aspects. L Harvey to provide entry file asap (ACTION – COMPLETE – file available via dropbox). Working group to include L Harvey, T Spinner, C Galer, K Belton, S Murray and T Smith.

The sportsys entry file for the Norfolk County Championship is now available via the below link.

[Entry Forms](#)

6. ARRANGEMENTS FOR WARWICK THOMPSON GALA – FEBRUARY 2019

D Barratt confirmed that Thetford had no record of booking (despite having been booked by L Harvey) and has again booked the pool. Seating remains a concern as the upper gallery has a high number of broken seats. The venue will resolve this by ensuring chairs are made available. Entry pack required – L Harvey to produce (ACTION). Cut off time to be the County Champs QT.

7. ARRANGEMENTS FOR NORFOLK JUNIOR GALA 2019

Following last Competitions Meeting attempt had been made to book pool on 23rd March but pool was not available. Sportspark offered 6th April. T Spinner to confirm booking if still available (ACTION). It was agreed that the current A and B finalist trophies would go to the Clubs taking 1st and 2nd place.

8. ARRANGEMENTS FOR COUNTY CHALLENGE 2019

K Belton confirmed that the pool had been tentatively booked. Plan for Saturday pm and evening, Sunday am and pm. Awaiting confirmation of catering options. Confirmation that qualification would comprise of upper cut off times as regional QTs; lower QTs to be the current County Champs QT but for a year younger (ie QT for 12 year olds would be County Champs QT for 11 year olds). Also agreed that the top 3 from county championships would be excluded from each event. L Harvey to produce pack and licence asap.

9. FIXTURE LIST 2018-19

19-20 th January 2019	NCASA County Championships – Distance – Sportspark, UEA
26-27 th January 2019	NCASA County Championships Weekend 1 – Sportspark, UEA
2-3 rd February 2019	NCASA County Championships Weekend 2 – Sportspark, UEA inc Relay Gala
23-24 th February 2019	NCASA Warwick Thompson Gala – Thetford
6 th April 2019 (TBC)	Norfolk Junior Team Gala (name tbc)
11 th May 2019	Norfolk Masters – Sportspark, UEA
22-23 rd June 2019	NCASA County Challenge – Dereham
7 th July 2019	Regional Inter-County Gala – NORFOLK ASA to Host
21 st July 2019	NCASA and East Region Open Water Championships – Whitlingham

Clarification received that hosting of Regional Inter-County Gala to run same format as others. With Norfolk hosting we are expected to provide a Lead Ref, each county to provide 2 JL1 and 1 JL2+, Lead Ref to organise officials. County to ensure sufficient volunteers available as announcers and door team.

10. ANY OTHER BUSINESS

- **County Records:** Following last meeting R Barratt had reviewed rankings and was able to confirm that a significant number of records were broken/out of date but swimmers had not been aware they should claim, or had not managed to claim in a timely manner. R Barratt proposed a full review of records using rankings and provide an updated list of records for validation by clubs. It was proposed that there be an amended record claim process involving email claim rather than written form, removal of 90 day claim limit, with a note that records claimed at unlicensed meets would need certification by a Lead Referee. Process for update and ongoing claims was approved by the Committee.
- **Officials:** K Belton raised the concern that although the Norfolk Officials list was proving successful it's use was limited as recently qualified officials may not be on the list and they would need to be invited to sign up. They would also need to be contacted to assess whether they had followed through and applied for their licence. T Smith confirmed he would contact recently assessed and passed officials to ask them about licence status and agreement to be added to the list.
- **Open Meet Licensing Criteria:** C Galer confirmed that Swim England had circulated a revised set of Meet Licensing Criteria. Key points changed mainly sit in the Officials section –L1/L2 meets no longer require CTK, L3 meets no longer require Placing Judges or CTK. L4 must have CTK but no Placing Judge required. Guidelines also state that meets licensed from 1st January 2019 must stipulate availability of secondary strobe. A copy of the guidelines is attached for reference.
- **Open Water Swimming:** P Kendall confirmed that the Open Water training had been well attended by Swan, West Norfolk, and by Suffolk clubs. It was noted that City of Norwich provided their own. It was proposed that it be organised for 2019 again. P Kendall to arrange.

11. DATE OF NEXT MEETING

The next meeting will take when consensus has been reached with the coaches on a suitable date w/c 25th February 2019. An initial meeting was proposed to take place immediately after the Distance Events section of County Championships.