

**NORFOLK COUNTY A.S.A.**  
**Executive Committee Meeting – 6 December 2011 – Hewett School**

**PRESENT** K Rumsey (Chairman), K Belton, (Hon. Treasurer), A.Smith (Hon. Asst. Secretary), Mrs S Lelean (President Elect), Mrs N Ansell, B Banham, R Barrett, Mrs E Bowen, P Kendall, A Lelean, J Macdonald, Mrs M Tallowin

**1. APOLOGIES** S Murray (President), Mrs J Blackwell (Secretary), Mrs D Barrett, C Galer, G Garner, J. Peggall, Miss K Starling, B Whitbourn

**2. MINUTES OF EXECUTIVE MEETING HELD ON 7 SEPTEMBER 2011**

Agreed as a true record.

**3. MATTERS ARISING**

There were none.

**4. CORRESPONDENCE**

At an Extraordinary General Meeting of the Norwich & District Disabled Persons Swimming Club, following the resignation of several key officers, it was decided by a majority vote that the club should close. The final session would take place on 18 December 2011 after which the committee will commence the ‘winding up’ of the club’s affairs. The Norfolk ASA Executive Committee offered to see if any key roles could be taken on to help the club to continue or, alternatively, to see if the remaining members might be linked up with another club or clubs inside or outside the ASA. Keith Belton, as Membership Officer, and Ben Banham, responsible for disability swimming in Norfolk, would see what might be done. Failing all else, Keith Belton will offer any advice or assistance required in the ‘winding up’ process.

**5. TREASURERS REPORT**

The accounts as at 30 November showed income of £897.00 and expenditure of £1567.05 giving a deficit on the year to date of £670.05. Funds totalled £39167.94. The subsidy of £1000 towards the cost of Norfolk participating in the National Inter Counties Championships was still awaited. A lap top computer had been purchased (£429.70).

The Treasurer said that affiliation forms for 2012 will be sent to clubs shortly and fees are due back to Norfolk ASA by 31 January 2012 latest (to avoid swimmers being barred from participation in the county championships).

**6. CURRENT SWIMMERS’ ACHIEVEMENTS**

Jessica Jane Applegate (now with UEA City of Norwich) had broken three British records in the 50m, 100m and 200m freestyle events representing East Region at the Nationwide Short Course Disability Championships in Sheffield.

Helen Dunlop (nee Smith) (EAST) won four gold medals at the Disability Sport England National Championships.

Ashley Pattison (age group 18 – 24) broke the East Region record in the 50m backstroke in the ASA National Masters and Seniors Inter Counties Competition at Newmarket.

**7. CO-OPTION & APPOINTMENT OF OFFICERS**

**(a) Co-option of Officers to the Executive Committee**

In accordance with Rule 7(a), the Executive Committee consists of the County Officers, Past Presidents and those listed in Appendix B of the County Handbook plus two nominated representatives from each affiliated club. Sub-Committee Secretaries, who might well not otherwise be members of the Executive Committee, need to be co-opted with voting rights (though some may attend in another capacity, e.g. nominated club representative or past president). Under this requirement it was agreed that the following should be co-opted: K. Hall (Water Polo), Mrs M Tallowin (Synchro), P Kendall (Open Water), Mrs E Bowen (County Junior League). It was suggested that either the rule or the list of officers in Appendix B might be revised at the next AGM to incorporate sub-committee secretaries automatically.

**(b) Election of Sub Committee Secretaries, Officials & Representatives (if not done at AGM)**

Apart from Diving and Lifesaving posts (both currently inactive), those posts unfilled at the AGM were: Education, Child Protection & Welfare Officer, Team Chaperone and Press & PR. In his absence, it was left to the County President to identify suitable nominees and report back at the next meeting.

**(c) Membership of Sub Committees**

Secretaries were invited to report the names of the sub-committee members where appropriate:

<u>Sub Committee</u>	<u>Secretary</u>	<u>Committee Members</u>
Emergency	C Galer	Mrs J Blackwell, A Smith
Finance	A Smith	G Clark, K Belton

Masters Mrs S Lelean A Lelean, Mrs D Mattless, Miss C Markwell  
 Synchro and Water Polo do not currently have sub committees as each only has one affiliated club.

## **8. MINUTES TO NOTE**

### **(a) Competitions Sub Committee: 18 October 2011**

Minutes noted.

UEA City of Norwich had finished in 6th place out of eight teams in the final of the National Junior Inter League Final at Corby.

### **(b) Development Sub Committee: 29 November 2011**

Minutes were read to the meeting (as the final version had not yet been distributed) and were noted.

An embarrassingly poor turnout from clubs for the visiting ASA presenter: but the presentation was poor too!

## **9. REPORTS**

**Norfolk Junior League.** Affiliation forms are about to be despatched with replies due at the end of January. There are two rounds on 17 March and 28 April of up to six teams in each gala. 'B' teams will be invited if less than 12 clubs apply.

**Facilities** No report.

**Officials Examinations.** One referee candidate took the exam this year and the result is awaited. 8 JL2s and 2 JL1s have completed their course since the last meeting.

**Officials Liaison.** No report.

**Masters.** There were several successes in the East Region Masters Open Age Group at Newmarket in October. Norfolk finished in 2nd place in the East Region Inter County championships held at Newmarket on Sunday 20 November and 10th place nationally out of 31 counties – its highest ever position.

**Synchro.** East Region club championships will take place on 17 March 2012 at Stevenage.

**Water Polo** No report.

**Open Water.** The East Region championships have been booked provisionally at Whitlingham Broad on Sunday 15 July 2012. It is planned to run Open Water JL1 and JL2 courses during the year.

**Disabled Swimming** The 'swimability' event, open to disability swimmers from all clubs, not just ASA affiliated clubs, took place at the Riverside Pool on Saturday 17 September. Norfolk disability swimmers are now competing at all levels with considerable successes (see also under para 6 above).

**Education** No report.

**Records.** No report.

**Trophies.** No report.

**East Region.** A Swimming Committee representative from Norfolk is required to join the East Region Swimming Sub Committee which plans and organises East Region championship galas.

**County Development.** The Young Aquatic Volunteers Programme is proceeding with 28 participants. The first two modules (Young Aquatic Organiser Award & Team Manager Course) took place on 19 November with practical work being carried out during the UEA City of Norwich Mini Meet. The third module (Judge Level 1) is due to take place on 21 January 2012. It was agreed that two candidates from Little Fish who missed the first two modules could still join the final module. A subsidy of £1000 had been offered by the ASA: £500 has been received and the Treasurer will claim the balance shortly. The Treasurer queried some of the costs of the first two modules and it was agreed that the county should not pay for pool hire (£350) as the gala was being held by the club anyway: (alternatively the county could pay the pool hire and any other reasonable expenses but should then be entitled to the income from the gala, i.e. event entry and door admission). It was also noted that the cost included the 'professional' tutor whereas the expectation had been that all the courses would be run by volunteers (though this had not been realised until after the modules had been arranged). There must be sufficient of the subsidy left over to cover room hire plus JL1 and Timekeeper course entry fees for the third module.

The Treasurer said that, currently, subsidies are provided by East Region (50%) and Norfolk ASA (25%) towards the cost of Coaching and Teaching Courses up to a specified maximum number of candidates from Swim 21 clubs. In future East

Region will consider each application on its merits and restrict the total amount of the subsidy. For the present Norfolk agreed to continue to subsidise those cases accepted by the East Region but to keep the matter under review. This would be a task for the Education Officer – but we don't have one!

**Handbook & Website.** Due to Data Protection restrictions it will not be possible to publish full contact details of County Officers and Gala Officials without their permission. Adam Lelean will contact all club secretaries and officers to obtain their permissions. It was suggested that various forms might need alteration to seek this permission (e.g. from course applicants and from those nominated for county positions) from the outset to avoid the problem in future.

**Child Protection & Welfare.** No report.

**Press & PR.** No report

**Membership** No report.

#### **10. ANY OTHER BUSINESS**

There was a query about why 11 year old boys swim 50m events but not 100m events, whereas 11 year old girls swim 100m events too. It was thought that this arose from the BAGCATS requirements set out by the ASA which shows best 50m event for 11 year old boys but best 100m event for girls. However it was thought that the Regional galas had now altered their programmes. It would be possible to add 100m age group events for 11 year old boys to the programme but the entry forms have already been distributed and also additional trophies and medals would be required. After discussion it was agreed that 11 year old boys should swim 100m events. Robin Barrett will issue a revision to all clubs and amend the programme accordingly. **(Club Secretaries to note and advise their coaches urgently before entries are sent in please).**

The next meeting of the County Executive will take place on **Wednesday 7 March 2012** at Hewett School (Room A 17).