

**NORFOLK COUNTY A.S.A.**  
**Executive Committee Meeting – 4 September 2013 – Hewett School**

**PRESENT** K Rumsey (Chairman), Mrs D McRoberts (Secretary), K Belton, (Treasurer), A.Smith (Asst. Secretary), Mrs M Tallowin (President Elect), B Banham, Mrs J Boyd, C Galer, P Kendall, J Macdonald, S Murray, D Peck

**29. APOLOGIES** Mrs S Lelean (President), Mrs J Banham, Mrs D Barratt, R Barratt, Mrs E Bowen, G Garner, A Lelean, J. Peggall

**30. MINUTES OF EXECUTIVE MEETING HELD ON 4 JUNE 2013**

Agreed as a true record.

**31. MATTERS ARISING**

**22 (13) Rules of Norfolk ASA** Adam Lelean had provided a list of proposed changes to the rules in the County Handbook with a view to getting agreement and submitting them to the 2013 AGM. The proposals sought to avoid the need to co-opt secretaries of sub committees and other County officials to the Executive Committee each year, to allow the Chairman (rather than the President) to have the casting vote at general meetings, to update the list of sub committees and their duties, and the membership thereof; and to include some recently added roles. The proposed changes were broadly agreed (except that it was decided to retain the rules and references to Diving in the hope that one day this discipline will once again be available in the county).

**22 (13) Swimability Gala** A successful gala had been held Saturday 15 June at Riverside Pool. Once again there were no entries from Norfolk ASA registered clubs. There had been a small profit from entry fees after deducting the cost of medals. No pool hire charge had been made this year but Norwich City Council has advised that pool hire will need to be charged in future years (as there were no Norwich citizens participating). If this gala is to continue an alternative organiser and a sponsor will be needed.

**32. CORRESPONDENCE**

Papers relating to the National Inter Counties Championships had been passed to the Team Manager to respond by the dates required. The ASA had sought a suitable volunteer to attend the National Youth Development Day and, of three suggested names, Sam Chandler of West Norfolk SC had been selected. Details of team manager courses were sent from East Region HQ with an offer to help run them.

**33. TREASURERS REPORT**

The accounts as at 31 August showed income of £44782.06 and expenditure of £34282.75 giving a surplus of £10499.31 on the year to date. Funds totalled £51484.99.

**34. APPOINTMENT OF COUNTY OFFICIALS**

Darren Peck had volunteered to take over the role of County Development Officer and the meeting endorsed the appointment. There had been no volunteers to fill the Press & PR post and this will be left over to the AGM. A new post of County Volunteer Officer had been requested by East Region. Other counties already have post-holders. With no nominations at the meeting, this post, too, will go forward to the AGM, but the Secretary will field any correspondence in the meantime.

**35. CURRENT SWIMMERS' ACHIEVEMENTS**

Congratulations to Jessica Jane Applegate on her set of medals (gold, silver and bronze) at the IPC World Swimming Championships in Montreal in August. She won the S14 200m freestyle in a new World record time. Also congratulations to the UEA City of Norwich 160 years women's relay team at the National Masters Championships winning both 200m and 400m freestyle relays with new British records.

**36 MINUTES TO NOTE**

**a. Competitions Sub Committee: Tuesday 23 July**

Minutes noted. A team was selected for the National Inter Counties Championships and the Fixture List for 2014 was confirmed. UEA City of Norwich SC is keen to provide a chaperone and will contact the Team Manager.

**b. Finance Sub Committee: Tuesday 27 August**

Minutes noted. It had been recommended that affiliation fees remain unaltered at £1.30 per member. This was agreed and will be proposed at the AGM. Event entries, admission charges and programme costs will also remain unaltered. The budget for 2014 provides for a small surplus. In view of the large surplus in 2013 and the size of the funds, it was agreed that more should be spent on development activities where a lot of support could be given to clubs.

### **37 REPORTS**

**Norfolk Junior League.** The league AGM took place on Tuesday 25 June. There were no rule changes. The draw was made for the first round of the 2014 competition. Wymondham pool is booked: confirmations are awaited from Thetford and Dereham.

**Facilities.** No report.

**Officials Examinations.** Since the last meeting 1 Starter, 5 JL2 and one JL1 candidates had successfully completed their courses. The next JL1 course is scheduled for Saturday 16 November at the UEA Sportspark. FINA rule changes are about to be announced and this will require all officials to attend an update course.

**Officials Liaison.** Thanks to the officials who supported the County Challenge Galas at Dereham in June.

**Masters.** The East Region Masters Championships will take place on Saturday 5 October in Newmarket.

**Synchro.** Norwich Synchro is hosting an East Region Development Day on Saturday 28 September at Hewett School Pool. The club now has a maximum 40 swimmers.

**Water Polo.** No report.

**Open Water.** The East Region Championships (incorporating the Norfolk Championships) took place at Whitlingham Broad on Sunday 14 July. 48 Norfolk swimmers had competed with several age group successes. More open water officials are needed – contact Paul Kendall for 2014 course details. The provisional date for next year's event is 20 July.

**Disabled Swimming.** No report.

**Records.** No report.

**Trophies.** No report.

**East Region.** The East Region Annual Council will take place on Saturday 14 September at Freckenham Village Hall.

**County Development.** Proposals were made to organise a County Conference in the Autumn. This would include a FINA Rules Update 2013 CPD and a Contemporary Issues CPD for officials, and it might also be possible to run a Team Managers Course (and possibly a Coaching Forum) in parallel. Keith Belton, Stewart Murray and Darren Peck will discuss the ideas and then book the venue and confirm the date. East Region help would be sought to run some of the modules.

**County Handbook.** No report.

**County Website.** No report.

**Child Protection & Welfare.** No report.

**Press & PR.** No report

**Membership** No report.

### **38. ARRANGEMENTS FOR AGM ON SUNDAY 24 NOVEMBER 2013**

This will take place in Room A17 at Hewett School at 2.30 pm. Voting cards will be sent to clubs in accordance with the number of club members. Invitations and cards are not sent to individual members. The Secretary and Assistant Secretary will liaise over the documentation. Nominations for officers are to be with the Secretary one week before the AGM. Written reports from officers to go in the Annual Report are also to be with the Secretary one week before the AGM. Any proposed motions or changes to the rules for debate need to be with the Secretary by 1 October latest. The post of County Volunteer Co-ordinator needs to be added to the list of officers.

### **39. DATES FOR EXECUTIVE COMMITTEE MEETINGS IN 2014**

It was agreed to continue to alternate quarterly meeting dates between Tuesdays and Wednesdays. The following dates were proposed and agreed: Tue 3 Dec 2013/Wed 5 Mar 2014/Tue 3 Jun 2014/ Wed 3 Sep 2014 all at 7.30 pm. The AGM was booked for Sun 30 Nov 2014 at 2.30 pm. The Assistant Secretary will book rooms at Hewett School.

### **40. ANY OTHER BUSINESS**

Paul Kendall has details of courses for National Beach Lifeguard Qualifications.

The next meeting of the County Executive will take place on **Tuesday 3 December 2013** at Hewett School (Room A17).