

**NORFOLK COUNTY A.S.A.**  
**Executive Committee Meeting –Tuesday 3 December 2013 – Hewett School**

**PRESENT** Mrs M Tallowin (President), K Rumsey (Chairman), Mrs D McRoberts (Secretary), K Belton, (Treasurer), A.Smith (Asst. Secretary), P Kendall (President Elect), Mrs D Barratt, R Barratt, Mrs E Bowen, Mrs J Boyd, K Hall, A Lelean, Mrs S Lelean, S Murray, Mrs K Woodhouse

**1. APOLOGIES**, B Banham, Mrs J Banham, C Galer, J Macdonald, D Peck, J. Peggall

**2. MINUTES OF EXECUTIVE MEETING HELD ON 4 SEPTEMBER 2013**

Agreed as a true record.

**3. MATTERS ARISING**

**31 (22) Rules of Norfolk ASA**. The proposed rule changes had been agreed at the AGM with one minor clarification that Past Presidents who remain Officers should be members of Norfolk ASA (i.e. either the county itself or an affiliated club).

**31 (22) Swimability Gala** Norfolk Special Olympics Group are prepared to take on the running of this gala and have proposed that it be held on the last Saturday in September. **The Disabled Liaison Officer needs to talk to this group urgently to get this offer up and running please.** Subject to their availability, Norfolk ASA agreed to continue to provide swimming officials for the gala.

**4. CORRESPONDENCE**

A Regional Coaches' Forum is to be held on Friday 6 December at the UEA Sportspark. Several other items of correspondence had been passed to the relevant county officers or circulated to clubs as appropriate.

**5. TREASURERS REPORT**

There had been little financial activity since the recent AGM. The accounts as at 30 November showed income of £868.00 and expenditure of £1.62 giving a surplus of £866.38 on the year to date. Funds totalled £50888.00.

**6. CURRENT SWIMMERS' ACHIEVEMENTS**

Congratulations to Lynne Meale (UEA City of Norwich) on winning the 35-39 age group 4x50m IM in the European Masters Championships in Eindhoven. At the same event the UEA City of Norwich ladies team (Lynne Meale, Debbie Mattless, Jo Johnson, Catherine Markwell) broke the British 160-199 years age group record in the 4x50m freestyle relay.

**7.CO-OPTION & APPOINTMENT OF OFFICERS**

**a. Co-option of Officers to the Executive Committee** Following the rule changes, there were no others to co-opt.

**b. Election of Sub Committee Secretaries, Officials & Representatives (if not carried out at the AGM)**

The following posts were not filled at the AGM (other than Diving and Lifesaving which are both inactive):

Press & PR Officer

County Volunteer Co-ordinator

No nominations were received at the meeting.

**c. Membership of Sub Committees**

<u>Sub Committee</u>	<u>Secretary</u>	<u>Committee</u>
Emergency	C Galer	A Smith, Mrs D McRoberts
Finance	A Smith	G Clark, K Belton
Masters	Mrs S Lelean	A Lelean, Miss C Markwell, Mrs D Mattless

Synchro and Water Polo do not have committees as each discipline only has one active club. The membership of other sub committees is as set out in the rules in the County Handbook.

**8 MINUTES TO NOTE**

**Competitions Sub Committee: Tuesday 22 October**

Minutes noted. A team was selected after the meeting for the Three Counties Gala in December and swimmers have replied. Norfolk officials, including a referee, are now being appointed. The new County President will be attending and the new Team Manager will be invited. In lieu of county colours, new swimmers participating in the Three Counties Gala will be presented with county hats.

Entry forms for the 2014 County Championship galas have been distributed to clubs. Norwich Swan confirmed that they will host the 400m gala at Wymondham.

**9 REPORTS**

**Norfolk Junior League.** All pools have been booked and affiliation letters will go to competing clubs shortly. The entry fee of £20 per team remains unchanged.

**Facilities.** There was nothing new to report.

**Officials Examinations.** JL1 and JL2 courses had taken place at the UEA Sportspark on Saturday 16 November.

**Officials Liaison.** No report.

**Masters.** Norfolk had finished in 3rd place in the East Region Inter Counties Gala and in 16th place (out of 30 competing counties) nationally. Two ladies have successfully completed a Channel swim – Louise Stratford (Diss Otters) and Zara Bullen (UEA City of Norwich).

**Synchro.** The Norwich Synchro club is now full with a waiting list.

**Water Polo.** There is a need to attract new swimmers (younger or older, ladies and men) to the twice weekly sessions at Wymondham and various ideas were suggested such as an open evening, a demonstration and a circular to senior schools. If funding is required, a proposal should be put to the Development Sub Committee secretary.

**Open Water.** More open water officials are needed and Paul Kendall is willing to bring courses to clubs if there is a minimum of three candidates (who do not have to be existing swimming officials). It was suggested that a flyer be sent to the parents of current open water swimmers and to their clubs. The provisional date for next year's East Region Championships (incorporating the Norfolk Championships) is 20 July.

**Disabled Swimming.** No report.

**Records.** Nothing new to report.

**Trophies.** The trophies for the forthcoming county championship galas are currently being purchased. One missing perpetual trophy will need to be replaced if it is not returned. The possibility of perpetual trophies for the open water championships was discussed but one problem is that distances are regularly being changed and it might be difficult to provide anything other than a top swimmer trophy.

**East Region.** The regional qualifying times had caused some problems: they had been made more difficult to achieve in order to reduce the number of entries in oversubscribed sessions but the subject is due to be raised at the forthcoming Regional Coaches' Forum with a view to consideration times being introduced. Norfolk had been asked to provide poolside helpers for the East Region Winter Championships at the UEA Sportspark on 7 & 8 December and this was in hand.

**County Development.** There had been a good attendance at the County Swimming Conference held at the UEA Sportspark on Saturday 16 November. One stream included mandatory CPDs on FINA Rules Update 2013 and Contemporary Issues for officials plus optional sessions on mentoring and dealing with protests. A Team Manager Level 1 Course ran in parallel in the morning but there was insufficient demand for a related course after lunch. And Judge Level 2 and Judge Level 1 courses were held either side of lunchtime. Keith Belton, Stewart Murray and Darren Peck held a question and answer session during lunchtime to pick up ideas for the County Development Plan. A Level 1 Coaching Course is to be held in April 2014.

**County Handbook.** The rule changes will be incorporated in the 2014 Handbook. Some further rule changes may also be suggested for the 2014 AGM.

**County Website.** No report.

**Child Protection & Welfare.** No report.

**Press & PR.** No volunteer had come forward but the importance of regular publicity of swimming in Norfolk in the local newspapers was emphasised. Clubs are asked to suggest volunteers to the Secretary please.

**Membership.** Fakenham have had problems due to the withdrawal of availability of their main (school) pool and have asked the ASA nationally (but not Norfolk ASA) about the possibility of reduced fees.

**County Volunteer Co-ordinator** This post had not been filled at the AGM. Most counties and many clubs do have such a post. Clubs are asked to suggest volunteers to the Secretary please.

## **10. ANY OTHER BUSINESS**

There was none.

The next meeting of the County Executive will take place on **Wednesday 5 March 2014** at Hewett School (Room A17).