

NORFOLK COUNTY A.S.A.
Executive Committee Meeting –Tuesday 6th December 2016 – Hewett Academy

PRESENT: Mrs J Banham (President Elect), Mrs D Barratt, R Barratt, K Belton, (Treasurer), Mrs C Fasey, J Dickon, D Fennah, C Galer, A Lelean, Mrs S Lelean, Mrs D McRoberts (Secretary), S Murray, A.Smith, Mrs T Spinner (Asst. Secretary), Mrs M Tallowin, Mrs N Warnes, Mrs K Woodhouse,

1. **APOLOGIES** K Rumsey (Chairman), D Peck, J Peggall, G Applin, Mrs C Rose, P. Kendall, A Moore, Jean Thompson (President), Mrs J Blackwell, Mrs C Peters, John Digby, E Bowen, L Harvey, C Maloney.

2. **MINUTES OF EXECUTIVE MEETING HELD ON 7 SEPTEMBER 2016**

Minutes were agreed as a true record.

3. **MATTERS ARISING**

There were none.

4. **CORRESPONDENCE**

Various emails and correspondence had been forwarded to the appropriate officers or to the clubs for information. These included: advice for welfare officers regarding live streaming, Norfolk County Development Conference details, Norfolk Junior League R1 confirmation, 3 counties gala update, AGM Reports, County Challenge – confirmation of move from Dereham to Thetford, Letter from Suffolk re County Long Distance events, confirming intent to take part, JL1 Course poster, County Survey letter, and details on the Deaflympics just giving page.

5. **TREASURER'S REPORT**

The accounts as at 30 November showed income of £1760.20 and expenditure of £13,168.68 giving a deficit of £11,408.48 on the year to date. Income included regional development grant funding, sponsorship of £1000 and income from gala entries. Pool hire costs were up against budget due to move to Sportspark and general increases in hire costs. Funds totalled £45,202.42 including an amount of £3,637.35, shown as 'restricted funds'.

6. **CURRENT SWIMMERS' ACHIEVEMENTS**

City of Norwich – Jessica Jane Applegate – 3 medals earned at Rio 2016: 200IM Silver, 200Fr Silver, 100Ba Bronze.
City of Norwich Swimming Club placed 6th in National Junior Arena Inter-League.

7. **CO-OPTION AND APPOINTMENT OF OFFICERS**

(a) Co-option of Officers to the Executive Committee – there were none to be co-opted.

(b) Election of Sub Committee Secretaries, Officials & Representatives: the following posts were not filled at the AGM (apart from Diving and Lifesaving which are both inactive).

Press & PR Officer – still vacant.

County Volunteer Co-ordinator – still vacant.

(c) Membership of Sub Committees:

<u>Sub-Committee</u>	<u>Secretary</u>	<u>Committee</u>
Emergency	C Galer	Mrs D McRoberts A Smith,
Finance	K Belton	Mrs C Curtis
Masters	Mrs S Lelean	A Lelean, Mrs C Markwell, Mrs D Mattless
Development	D Peck	K Belton, C Galer, S Murray

Synchro and Water Polo do not have committees as each discipline only has one active club. The membership of other sub committees is set out in the rules.

8. **MINUTES OF COMPETITIONS SUB COMMITTEE – TUESDAY 1ST NOVEMBER 2016**

Minutes noted.

It was again noted that the County Challenge Gala will be held at Thetford and not Dereham.

Three Counties Gala: a provisional date has been set - 5th March 2017. The Competitions Sub-Committee should progress with making arrangements. Suffolk should be hosting - Chris Vinter (Suffolk) to confirm. The Norfolk Team Manager proposed via correspondence that the gala be held as a L1. Following discussion it was agreed that since the gala sits outside of the qualification window for Nationals it would be more productive running the meet as a L3. This would increase opportunities for mentoring and assessment of officials at all levels (L1 meets are more restrictive).

9. **REPORTS**

Norfolk Junior League. The first round have taken place, results have not yet been circulated. Event enjoyed by all who participated. Await confirmation of official results and confirmation of next round.

Facilities. Nothing to report.

Officials Examinations. Since the last meeting JL2 course took place at Easton College. A further JL2 course will take place in December. Assessments - 2 JL2 passes, 5 JL1 passes. The next JL1 course is on 11th February 2017. Top up course on 14th Jan for TKs wanted to go towards JL1. Details circulated.

Officials Liaison. A request for officials for County Championship gala circulated.

Masters. Since last meeting ER Masters took place 1st Oct. End of October 19 swimmers in Sheffield for Nationals. Louise Bush Gold in 200Br and 100Br, Pat Jackson Gold in 400F1 and 200IM. East Swallowtails Gold in 4x100 Medley Relay. On 20th November Norfolk Masters participated in the East Region inter counties gala – Norfolk retained cup. Norfolk came 8th out of 28 counties in National Result.

Synchro. This year Norfolk took 12 girls to Nationals – all performed really well and enjoyed the experience – which included having photos taken with the GB Olympic duo. Hope to go again next year. Came 9th of 16 – very good as first time team has participated. October East Region event – won yet more medals. The synchro club is running at full capacity with a waiting list. Mrs M Tallowin requested assistance for support funding a L1 Synchro coach training course. Mrs M Tallowin was asked to write to D Peck to request support from County Development Committee.

Water Polo. Over past 6 months club has grown – over 20 swimmers at training. Junior set up as well as senior. Seniors building – have 3 National 1 league players recruited which has made a difference. Winter League has started and so far the results are very good with huge amounts of future potential. Working closely with UEA student Water Polo team, sharing facilities and equipment.

Open Water. Nothing to report.

Disability Swimming. The county had received details of a list of East Region swimmers attending Deaflympics in Turkey next year – Norfolk being represented by Oli Kenny (West Norfolk). Details to be circulated regarding just giving site. NCASA Development Committee to explore possibility of making contribution to funding.

Records. Approved 8 new records, 3 West Norfolk (Wells, Frosdick x 2) and 5 UEA City of Norwich (Pye, Applegate, Nagell-Kleven x 3).

County Website. Records updated, reports from galas also on website. County Colour winners also to be loaded on the website.

County Development. County Development Day held at Easton College on Saturday 19 November. Committee to meet and make plans for next year. Good to see mix of coaches, officials and parents together.

East Region. No report.

East Region Competitive Swimming. Meeting attended by G Applin. Noted that Referee Reports must be submitted with officials' license numbers. The use of the word "championships" must be removed from development galas that are clearly not championships. A request went out for more Norfolk officials for East Region events, especially when they are held in Norfolk. All clubs need to push qualified officials to volunteer for these events. Recommended that Club Officials Co-ordinators or Secretaries be encouraged to download and distribute guidance on how to apply to officiate.

Child Protection & Welfare. No report. Discussion around absence of Welfare officer – but no problems. Query re DBS checks and possible changes to guidance. To be invited to attend next meeting.

Press & PR. No report. Suggestion that it may be worth checking colleges/universities for students studying journalism/media studies to see if there are any ex-swimmers. No owner to action.

County Volunteer Co-ordinator. No report

10. **ANY OTHER BUSINESS**

Masters: Actively working on Norfolk Masters programme for 2017. Pack will sent out soon.

The next meeting of the County Executive will take place **on Wednesday 1st March 2017** at Hewett Academy.