

**NORFOLK COUNTY A.S.A.**  
**Executive Committee Meeting –Wednesday 6<sup>th</sup> June 2018 – Hewett Academy**

**PRESENT:** G Applin (Officials Liaison), K Belton (Treasurer), Mrs J Blackwell (City of Norwich SC), Mrs J Grimes (Diss Otters SC), A Lelean (Website), Mrs S Lelean (Masters), T Moore (Disability), S Murray (East Region), K Rumsey (Chairman), Mrs T Spinner (Hon. Secretary), Mrs M Tallowin (Synchro), Mrs N Warnes (West Norfolk SC), Mrs K Woodhouse (Norwich Swan SC).

**20. APOLOGIES** Mrs J Banham (President), Mrs D Barrett (Trophies), R Barrett (Records), Mrs E Bowen (Norfolk Junior League), J Digby (Norwich Swan SC), C Galer (Emergency Committee), P Kendall (Open Water), Mrs C Rose (Competitions), A Smith (Officials Exams).

**21. MINUTES OF EXECUTIVE MEETING HELD ON 6 MARCH 2018**

The minutes were agreed as a true record.

**22. MATTERS ARISING**

**GDPR:** K Belton flagged the need to come up with a proposal for NCASA regarding GDPR, including the need for a Chief Data Officer to respond to any Data Subject Access Requests and Right to Be Forgotten requests. Requirement noted – there were no volunteers. Need to review manner in which the County deals with personal data and what should and should not be shared. **ACTION:** All representatives to assess whether they have a suitable candidate for the role by checking with their clubs.

**23. CORRESPONDENCE**

Email received from J Toll to notify the committee of the passing of NCASA Past President Colin Banks of King's Lynn. C Banks had been unwell for several years – funeral was held on Thurs 19<sup>th</sup> April 2018.

**24. TREASURER'S REPORT**

The accounts as at 31 May showed income of £51,407.61 and expenditure of £42,709.06 giving a surplus of £8,698.55 on the year to date. Shift in YTD against 2017 as Thetford Pool are billing in advance instead of arrears, and cost of Dereham, Wymondham and Thetford Pools have gone up considerably.

**25. CURRENT SWIMMERS' ACHIEVEMENTS**

Congratulations to City of Norwich Swimmers competing at the British Para Swimming International Meet. Achievements include: **Jordan Catchpole** (S14), who won a gold medal in 100m backstroke taking another British Record; he also won bronze in the 200m Freestyle and was selected to represent Team GB in the European Championships in Dublin in 2018. **Jessica-Jane Applegate** (S14), gold medal in the 100 Butterfly, silver medal in the 200 Freestyle. Jess has also been selected to represent Team GB in Dublin. **Suzanne Warren** (S4), for taking the British Record in the 200Freestyle.

Norfolk have 2 swimmers selected to compete with the East Region team attending the Scottish Open: **Freddie Laws** of West Norfolk SC and **Nathan Woodrow** of City of Norwich SC.

Finally it was noted that City of Norwich SC were presented with their Swim England SwimMark Performance Club status at the East Region Championships – one of only 4 clubs in the region.

**26. MINUTES OF COMPETITIONS SUB COMMITTEE – TUESDAY 30TH JANUARY 2018**

Minutes noted. There was some discussion around the need for visibility of the agreed QTs, noting that there was still a need to get confirmation on the final schedule. **ACTION:** L Harvey to be asked to distribute the QTs as soon as possible.

**27. REPORTS**

**Norfolk Junior League.** No Report

**Facilities.** No report.

**Officials Examinations.** Since the last meeting a JL2 course had taken place on 24 April in King's Lynn and a JL2S (Starter) course had taken place on 8 May in Wymondham. A JL1 course is due to take place on 9 June at the Sportspark. Assessments since the last meeting - 2 JL1 passes, 2 JL2 passes and 2 JL2S passes.

**Officials Liaison.** NCASA County Challenge gala desperately need more officials. Currently have 17 for Saturday, 14 for Sunday (just 10 for final session). **ACTION:** All Clubs to push through any officials that might be available.

**Masters.** The East Region Masters Development Day in Basildon on 27<sup>th</sup> April was well attended with 26 masters enjoying psychology talk, fitness training and a pool session. The Norfolk Masters Gala on 19<sup>th</sup> May was well attending considering clash with Royal Wedding and Cup Final. There were 2 British Records and a Welsh Record. County Colours were presented by J Banham (President) to Debbie Matless (Silver) and Mark Claxton (Bronze). Relay teams were also awarded colours. Adopted eco approach with reusable water bottles – well received. Lovely emails from attendees, thanks to officials who helped out. K Belton noted that entries were 40% down on previous year, with a high proportion of swimmers from outside of the county. Discussion re dates – fell just outside closing date for National Masters – dates for Nationals are announced very late. ACTION: S Lelean to discuss possibility of running 2019 gala on 11<sup>th</sup> May instead of 18<sup>th</sup>. Masters Intercounties to take place in Basildon on 17<sup>th</sup> November – mode of transport discussed – agreed car share preferred for masters rather than coach hire.

**Synchro.** Several swimmers attended grading day – Norfolk have their first Grade 5 swimmer. All currently training hard for East Region competition taking place at end of June. There are also 3 teams attending the competition at the London Aquatics Centre in July.

**Water Polo.** No report.

**Open Water.** No report.

**Disability Swimming.** Attended Regional Disability Committee meeting – minutes on East Region website, next meeting is on 4<sup>th</sup> July 2018. Noted County achievements at British Para International. Also flagged that more clubs are represented with disability swimmers – East Region championships had City of Norwich SC, Dereham SC and Norwich Swan all represented. The annual Swimability Gala is scheduled to take place on 7<sup>th</sup> July - more details to follow.

**Records.** No report.

**Trophies.** No report.

**County Website.** A Lelean looking into GDPR requirements. K Belton and C Searle working on NCASA Facebook page and Twitter feeds. C Searle very active on behalf of county on Facebook.

**County Development.** The first of the Pathway Development days took place on 12 May in Dereham. Semed to go well with swimmers and coaches enjoying. Parents also attended. One of the clubs invited failed to attend (1 coach and 3 swimmers). D Peck to follow up. Feedback from Diss representatives – activity could be communicated more effectively, clarity on content, who target audience is, benefit of coaching input etc. Next 2 days are 8 September and 24 November. Long Course training has been booked for those clubs where LC training is not available. There are 5 sessions booked and 5 clubs needing the facility. Coaches and clubs to manage water time. Committee are looking ahead at county development plan.

**East Region.** Meeting taking place on Sunday 10 June. C Galer to attend.

**East Region Competitive Swimming.** No report.

**Child Protection & Welfare.** No report.

**Press & PR.** No report.

**County Volunteer Co-ordinator.** No report.

## **28. ANY OTHER BUSINESS**

J Grimes voiced frustration at gala closing dates and made specific comment about City of Norwich galas – Midsummer Madness taking place in July was closed to entries in March – despite closing date being June. T Spinner again explained that L3 galas run in 2 formats: the fastest in slowest out where closing dates are set and swimmers may be rejected after closing if the meet is oversubscribed. This has detrimental impact on slower/development swimmers. City of Norwich SC choose to run L3 meets on first come first served basis to allow swimmers with no times or slower times to secure a place and have the opportunity to swim. Both methods are compliant with meet licencing guidelines. However, T Spinner was sympathetic to clubs' frustration and will continue to explore other options.

There is an Open Water JL1 course taking place on Sunday 10 June.

The next meeting of the County Executive will take place on **Tuesday 4th September 2018 at 7.30pm** at the Hewett Academy Trust.