



NORFOLK COUNTY ASA

Executive Committee Meeting – Tuesday 16th June 2020 – Zoom

PRESENT: G Applin (President), K Rumsey (Chairman), Mrs K Woodhouse (Secretary), K Belton (Treasurer), Mrs J Ashley (Synchro), N Mrs D Barrett (Trophies), R Barrett (Records), Mrs E Bowen (Inter Club Gala), R. Every (County Coach), Mrs C Fasey (Thetford), C Galer (Officials Training), Mrs J Grimes (Diss Otters SC), L Harvey (Championship), A Lelean (Website), Mrs S Lelean (Masters), A Moore (Disability), S Murray (Past President), M. Ogden (Dereham), D Peck (Development), Mrs C Rose (Competitions), S Rose (Press & PR), A Smith (Past President), Mrs T Spinner (City of Norwich SC), S Watts (North Norfolk) . Sarah (NNV) Sue (Gt Yarmouth).

21. APOLOGIES: P Kendall (Past President), J Salmon (Norwich Swan),

22. MINUTES OF THE EXECUTIVE MEETING - Wednesday 4th March 2020

The Masters Report was amended to read *Inter County Masters*

23. MATTERS ARISING

None

24. CORRESPONDENCE

- Various circulars/newsletters from Swim England
- Two invitations from East Region for the Chair and Secretary to attend Zoom meetings.

25. TREASURER'S REPORT

The report was circulated prior to the meeting. There were no questions for the Treasurer.

26. COUNTY DEVELOPMENT

A meeting was held just before lockdown. We had dates and times booked at Dereham Leisure Centre for County Development Camps for 11yr olds on 23rd May, 11th July and 12th September. These have been cancelled. Instead there will be a remote training day on the 6th September for the County's 11 year olds. The County Coach will be attending a Zoom update for County Coaches on July 16th which should clarify the arrangements.

27. REPORTS

Inter-Club Galas: This year's galas were cancelled.

Officials Training & Development: Following a series of assessments since my last report I can confirm the following successful passes.

15 Timekeepers

13 Judge Level 1 Assessments

3 Judge Level 1 Pass completion post assessment requirement

6 Judge Level 2 Assessments

1 Judge Level 2S Assessment

Thanks to Stewart Murray, Kevin Rumsey, Keith Belton, Darren Peck, Adam Lelean & Rachael Hutchinson who carried out the assessments.

We have 4 candidates on the 2020 Referee training programme & 1 candidate from 2019 awaiting an exam re-take. Since lockdown no training has taken place apart from some set paper exercises and we are awaiting guidance for poolside training & exam timescales.

The JL1 online training process commenced in late January however the process has been dogged with some system issues mainly relating to GDPR and candidate awareness of course requirements. We were just beginning to come to terms with working out a guidance process when lockdown happened. As most of the staff at Swim England have been furloughed this has come to a standstill and will be picked up when staff return to work. Candidates can still commence and complete the online part of the training. As they then have to complete the

poolside mentoring elements, which at this stage I have no idea when this is likely to be, I am not actively encouraging potential candidates to proceed until we have further guidance.

The poolside assessment requirement for candidates from the pre online process has been removed by British Swimming therefore as a consequence I have emailed the 26 Norfolk candidates that this affects, but unfortunately I have not had a very good response.

British Swimming Officials Group have issued the following guidance regarding training timescales

Old style Judge 1 course – each individual will receive an extension equal to the number of months the sport is not operational plus an additional three months. The first aspect will be calculated from Friday 20 March, the date when pools were shut down.

New style Judge 1 course in progress, with the theory completed and certificate received before the start of lockdown – each individual will have 11 months from the date of their theory certificate with an additional extension equal to the length of the lockdown plus three months. The first aspect will be calculated from Friday 20 March, the date when pools were shut down.

New style Judge 1 course, with the theory completed and certificate received during lockdown – each individual will have 11 months from the date competition restarts to complete the practical elements.

Masters: The Norfolk Masters Gala was cancelled. Next year's date has yet to be determined.

Synchro: The club is working on SwimMark and intends to change the logo to something to appeal to boys as well as girls.

Disability Liaison: There have been no Regional Disability Committee meetings during the last few months. I have cancelled the 2020 'Swimability' Gala scheduled for the 4th July 2020 and made a provisional booking with the Riverside Pool for Saturday 3rd July 2021. The Riverside have indicated that they will "sort it" when they are open again.

Records: None have been claimed so far this year. The rankings are being checked.

Trophies: Unable to contact the medal company due to lockdown.

Website: Work is going ahead on upgrading the website to new software.

East Region: SE is looking at the 2021 domestic calendar and will be producing guidance for counties.

28. SUPPORT FOR CLUBS POST COVID-19

The Swim England guidance for reopening pools has been published ahead of speculation that pools could reopen on July 4th. There is no guidance on competitions or any dates for the competition calendar as yet. Each club will need to appoint a designated COVID-19 officer.

City of Norwich: the Sportspark is still on furlough and will liaise with clubs once the go ahead is given to reopen. The CONSC COVID officer works in infection control.

Dereham: There will be a meeting with Parkwood. There is no opening date as yet but it is probable that the gyms and other facilities will open before the pool. The members will be emailed in the coming days. Budget is a concern as the club had been advised that pool hire cost were about to rise (before lockdown) and with fewer swimmers in the water at one time this could prove even more expensive unless an agreement could be reached.

Diss: Coaches have been furloughed and will return gradually on a part time basis.. The membership will be surveyed to see who is likely to return. A COVID team has been appointed. The financial impact of fewer swimmers in the pool (6 lanes down to 3) and the cancellation of the club's open meet is a concern and fund raising is being considered. The pool when it does reopen will have shorter opening hours.

Great Yarmouth: A COVID officer and sub-committee have been appointed. The Club has not been able to make contact with any of the three pools used. A questionnaire to the membership is planned.

Norwich Swan: Some planning is already in place following a committee meeting last night. A COVID officer has been appointed, there will be a designated COVID volunteer at each session to address any issues as they arise, swimmers will be in bubbles (similar to schools) and will sign in and out at each session. Contact has been made with all squad pools with Hewett looking the most promising. Clubs is very much confined to how the pool operator

wants to run things and there are still many unanswered questions e.g. cleaning routines, closed changing rooms, entry/exit points. The membership will be surveyed later this week.

Norwich Synchro: The club will be meeting to discuss the guidance and to plan going forward,

North Norfolk Vikings: The Club will be talking to Victory tomorrow. The gyms will open first and the pool after that. It appears unlikely that the pool will open to the public to begin with, just lessons and club swimming. Sessions could be four hours instead of two to allow for social distancing. A survey to members will follow.

Thetford: Communication with pool operators is key. Thetford's appointed COVID officer (the President) works for the NHS in infection control.

West Norfolk: A COVID officer has been appointed. A committee meeting is planned for tomorrow evening to organise how sessions will work and organise team of volunteers. A survey to members will go out this week.

With the Government announcement on 27th June expected give news on pools opening from 4th July, it was agreed to hold a Competitions Sub-Committee meeting in early July. The meeting will be conducted remotely via Zoom.

ANY OTHER BUSINESS

The Secretary reported the sad news that NCASA Past President Geoff Clark has passed away following a short illness. Geoff held office in 1993. Geoff attended the Junior Inter-Club Gala last year and thoroughly enjoyed reacquainting with old friends.

Date of next meeting: TBC